Terms & Conditions - please read

By enrolling into an Emergency Care Course, I acknowledge that I have read and agree to the terms and conditions below.

Payments and bookings
Payment must be made in full at the time of enrolment in order to secure a booking. A receipt confirming the details of the booking will be received after the payment has been confirmed.

1. A transaction fee will apply to all phone and online bookings.
2. If utilising the SUSF Member or Student discount, failure to produce a membership or student number at the time of enrolment will result in the full charge being applied.
3. SUSF does not accept responsibility for any items lost or stolen in and around the venue, this includes items placed in bags or lockers.
4. If enrolling in an 'Apply First Aid' course, I understand that I am required to complete the online booklet prior to attending the course.

Refunds and cancellations
No refunds will be given for any changes in personal circumstances or for a change of mind.

1. If a booking is changed more than 5 business days prior to the course date, a transfer fee will not be applied.
2. If a booking is changed within 5 business days prior to the course date, a transfer fee of $25.00 will be applied.
3. In the case of serious illness or misadventure, a medical certificate or statutory declaration will be required. At the discretion of Sydney Uni Sport & Fitness (SUSF), a free transfer into another course will be issued.
4. In the event of low enrolments or unforeseen circumstances, SUSF reserves the right to cancel a course. SUSF will notify participants outside of 5 days prior to the course date.
5. Any person who arrives 15 minutes or more late will be unable to participate in the course. In this case, the person will need to contact SUSF and transfer to the next available course. A $25.00 transfer fee will be applied.

If a person who has enrolled in an 'Apply First Aid' course fails to complete the online workbook prior to attending, they will be unable to participate and will be required to transfer into the next available course. A $25.00 transfer fee will be applied.

Certificates
Certificates for Apply First Aid, First Aid Refresher, CPR and CPR Refresher will be mailed through Australia Post to the address participants write on their enrolment sheet unless requested otherwise. SUSF does not accept responsibility for missing certificates.

1. In order to receive a re-print of your certificate there is a fee of $25.

Release
In enrolling into a course, you agree that Sydney Uni Sport & Fitness is not responsible for any injury or loss caused by or to a person whether bodily or to property arising from the activities of Sydney Uni Sport & Fitness, its servants, agents or employees or from any person's alleged or actual acts, omissions, negligence or other event. By enrolling, each person accepts that when participating in a course they do so on the voluntary assumption of risk on their own behalf. Participants are encouraged to make SUSF aware of any ailments or injuries they have prior to beginning the course that may impact on their ability to participate in the course.

Privacy Statement
SUSF (ABN 96 121 520 371) and its related or affiliated entities (including all affiliated clubs and programs) may collect personal information and health information from you in accordance with the Privacy Act 1988 (Cth) and other applicable privacy laws.
SUSF may collect personal information about you and your child including CCTV footage and photographs of your child. By signing these terms and conditions, you consent to SUSF:

a) collecting health information about your child, including any medical, behavioural or additional needs or allergies that your child has; and

b) using your personal information in order to contact you about our brands, products, services, special offers, promotions, newsletters, online surveys, fundraising campaigns, alumni events, news and competitions.

All personal and health information about your child will be collected from you, other than possible CCTV footage and photographs, which may be collected directly from your child.

SUSF collects and uses personal and health information about you and your child in order to: provide you with services, operate our facilities and clubs, run our business and operations and fulfil our obligations; communicate and manage our relationships with you; maintain and update our records; conduct marketing activities; carry out market data analysis, prevent or detect fraud or abuses, enable third parties to carry out functions on our behalf; maintain and develop our business systems; assess your child’s readiness for physical activity/exercise, ability to participate in programs, general welfare and to provide your child with medical treatments as required. We may also use photographs of your child for publicity and advertising purposes.

SUSF may disclose personal information about you and your child to: related entities and affiliates of SUSF (including clubs); IT system administrators; medical and health providers who provide services to SUSF members or users of SUSF’s services or facilities; third party service providers and credit reference agencies or debt collection agencies if you default on payments due or to obtain payment from you. SUSF is not likely to disclose any personal and health information about your or your child to overseas recipients.

You are able to request access to personal and health information held by SUSF about you or your child and seek correction of such information. Please refer to the SUSF Privacy Policy on the SUSF website for information on how to do this. You can also refer to the Privacy Policy for information on how to complain about a breach of the Australian Privacy Principles by SUSF and how SUSF will deal with such a complaint.

If SUSF is not able to collect the personal and health information set out above, we may not be able to process your enrolment form, allow your child to participate in the School Holiday Program, deal with your enquiries or engage in the activities listed above.

Please feel free to contact SUSF on 9351 4960 or at admin@sport.usyd.edu.au if you have any questions about privacy. Also refer to our Privacy Policy on the SUSF website for more information.